



# VOLUNTEER ROLE SPECIFIC STATEMENT

Role Title: **TEAM LEADER** (Primary Producer Brigade)

## YOUR OPPORTUNITY:

You will have the opportunity to assist with and help lead your rural fire brigade in all operational aspects. This is to ensure your brigade is run effectively and your brigade's operational objectives are attained.

## PEOPLE WHO ARE PERFORMING THE ROLE SHOULD BE:

- Community minded.
- Able to work well with other people as part of a team.
- Able to achieve results.
- Willingness to develop a positive culture in your Rural Fire Brigade.

## ARE YOU THE RIGHT PERSON FOR THE ROLE?

### Highly Desirable Requirements:

- You need to have time available to adequately perform all of the functions of the role.
- Ideally you have been an active operational firefighter member of the brigade for at least two years.
- You need to have a genuine interest in voluntary community work in general and the objectives of the brigade in particular.
- You need to have the ability to make decisions on principles rather than on personalities and be skilled in resolving conflict.
- You need to be able to demonstrate to other brigade members and the community that you have the personal integrity to deal properly with any potential conflicts of interest.
- You need to possess a good level of physical fitness.
- You will need to have completed the training for First Officers as described in the Volunteer Learning and Development Framework.

## YOUR DUTIES AND RESPONSIBILITIES:

- Provide direction and leadership during brigade operations in the absence of the First Officer or other officers.
- Ensure the safety of brigade members and others under your direction.
- Ensure that all brigade equipment including appliances, slip-on units and trailer units are in the appropriate location and are in operational condition.
- Ensure that brigade members have the skills or have access to training for tasks that they perform.
- Strive to continually improve the brigades operational functioning.
- Represent the brigade at official functions.
- Ensure property of the brigade is used solely in promoting the brigade's objective and not for the benefit of individual members.

## ADDITIONAL INFORMATION ABOUT THE ROLE:

- This position will take on the roles and responsibilities of the First Officer in the absence of the First Officer.
- A Team Leader will need to undertake the basic training for First Officers as described in the Volunteer Learning and Development Framework.
- The Team leader should familiarise themselves with and follow the standards contained within the Code of Conduct for staff and volunteers.

## HUMAN RIGHTS STATEMENT:

- The details provided within this role description is compatible with QFES' obligations in relation to the *Human Rights Act 2019* (HRA).