(#) Denotes mandatory fields. This application cannot be processed unless ALL mandatory fields are completed, and all requested documentation has been provided

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| **APPLICANT DETAILS (#)** |
| The Fire Safety Report (Search Request Response Letter) and receipt for payment will be issued to the applicant unless other contact details are specified below in the Receipt Details section.  |
| Contact Person: |       |
| Company Name:  |       |
| Postal Address: |       | Post Code: |       |
| Email Address: |       |
| Telephone: |       | Mobile: |       |
| Customer Order Reference: (if applicable) |       | ABN: |       |
| **PAYMENT METHODS (#)** |
| Payment Made by:  | Cheque (Attached) [ ]  | Direct Deposit [ ]   | (Notification will be sent by QFES to confirm banking details and amount) |
| Cheque #  |       | Is a Receipt Required? [ ]  (completed details below) |
| Company Name: |       |
| Postal Address: |       | Post Code: |       |
| Telephone: |       | ABN: |       |
| Email: |       |
| **PREMISES DETAILS (#)** |
| Relevant plans should be attached (e.g. Survey Plan, Registered Plan, Strata Title Plan or Community Title Plan).  |
| Lot: |       | Plan: |       | Parish |       | County: |       |
| Premises Name: |       |
| Premises Address: |       |
|       |
| Premises Suburb: |       | Post Code: |       |

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| **Privacy**Refer to the Queensland Government website [www.qld.gov.au/legal/](http://www.qld.gov.au/legal/) for details regard privacy and other uses and disclosures of your personal information.  |
| **Note:** The Queensland Fire and Emergency Services do not perform Search requests on Class 1a Buildings or Vacant Land. * The Fire Safety Report (Search Request Response Letter) will include any outstanding fire safety related issues known to the Queensland Fire and Emergency Services.
* For multiple buildings, provide an attachment with this application listing all fields included under the Premises Details section for each building with the attached plans. Search Request fees are calculated per building for this application.
* Refer to <https://www.qfes.qld.gov.au/compliance-and-planning> for your nearest Regional Community Safety office.
* For Direct Deposits, QFES will confirm the number of buildings on the site. Direct Deposit details and amount will be sent to the Applicant via email.
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| **Payment of Fees**Fees are charged in accordance with the *Building Fire Safety Regulation 2008*. [https://www.legislation.qld.gov.au/](https://www.legislation.qld.gov.au/view/html/inforce/current/sl-2008-0160) |
| In signing, I declare that I have an interest in the premises mentioned in Premises Details.Signature Date |
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| QFES OFFICE USE ONLY |
| QFES Job No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Receipt No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |