**SES Week - Regional SES Awards Panel Recommendations FBMA 3.0.8**

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| **Part One – Regional SES Awards Panel Details** | | | |
| **Region:** | | **Meeting Date:** | |
| **Panel Members** | **Name:** | | **Position:** |
| **Name:** | | **Position:** |
| **Name:** | | **Position:** |
| **Name:** | | **Position:** |
| **Notes:** |  | | |

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| **Part Two – Regional SES Member of the Year Winner** | | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For distinguished service to the SES through* | | |

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| **Part Three – Regional SES Group/Unit of the Year Winner** | | |
| **Group/Unit:** | | **Region:** |
| **Group Leader/Local Controller:** | | |
| **Citation** | *For* | |

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| **Part Four – Regional SES Operational Response of the Year Winner** | | |
| **Group/Unit/Team:** | | **Region:** |
| **Group Leader/Local Controller:** | | |
| **Citation** | *For* | |

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| **Part Five – Regional SES Trainer of the Year Winner** | | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For distinguished service to the SES through* | | |

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| **Part Six – Regional SES Week Award Winners** | | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |

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|  | **PUBLIC** | **Page 1 of 3** |
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| --- | --- | --- | --- |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |
| **Surname:** | | **First Name/s:** | **Volunteer ID:** |
| **Rank/Position:** | | **Group:** | **Region:** |
| **Citation** | *For special contribution to the SES through* | | |

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| **Part Six – Endorsement by Regional SES Awards Panel Chair** |
| *I hereby certify that the above awards have been determined by the Regional SES Awards Panel in a full and impartial consideration of the nominations and with due consideration to the awards criteria. I further certify that the award recipients have not been subject to any disciplinary action in the awards period.* |
| **Panel Chair:**  Name:       Position:  Signed: Date: |
| Notes: |
| *The Queensland Fire and Emergency Services is collecting personal information for the purpose of processing nominations subject to the requirements of the Information Privacy Act 2009 (the IP Act) which are defined in the eleven (11) Information Privacy Principles (IPPs). For information on the eleven (11) IPPs, refer to Schedule 3 of the IP Act.* |

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**Guidelines**

**General Information**

SES Week is an annual celebration of the dedication and achievements of SES volunteers. During this week, several awards are presented on both regional and state levels. All SES Week awards recognise SES volunteers, both as individuals and collectives, who have given a special contribution to the service.

The Regional SES Week awards are;

* Regional SES Member of the Year;
* Regional SES Group/Unit of the Year;
* Regional SES Operational Response of the Year;
* Regional SES Trainer of the Year; and
* Regional SES Week Award – up to ten awarded.

All eligible nominations for Regional SES Week awards are to be considered by the relevant Regional SES Awards Panel. This panel will determine the winners of the various Regional SES Week awards in the respective region and submit their recommendations to the state-level SES Week Awards Panel.

Each Regional SES Awards Panel is to consist of;

* the SES Regional Manager/Director;
* other relevant QFES regional staff;
* SES volunteer(s); and
* an independent community member.

The Regional SES Awards Panel Chair (usually the SES Regional Manager/Director) provides the final endorsement of the successful nominees. FBMH 3.0.8 Regional SES Awards Panel Recommendations form, along with all successful nominees’ completed nomination forms, are then to be forwarded to SES State Coordination for processing.

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