## **Compliance checklist**

Summary of requirement		Basis for requirement	Page reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	iii
Accessibility	Table of contents Acronyms	ARRs – section 9.1	1, 85, 86 117–118
	Public availability	ARRs – section 9.2	ii
	Interpreter service statement	Queensland Government Language Services Policy ARRs – section 9.3	ii
	Copyright notice	Copyright Act 1968 ARRs – section 9.4	ii
	Information licensing	Queensland Government Enterprise Architecture – Information licensing ARRs – section 9.5	ii
General information	Introductory information	ARRs – section 10	4–16
Non-financial performance	Government's objectives for the community and whole-of-government plans and specific initiatives	ARRs – section 11.1	8
	Agency objectives and performance indicators	ARRs – section 11.2	7, 20–23
	Agency service area and service standards	ARRs – section 11.3	20–23
Financial performance	Summary of financial performance	ARRs – section 12.1	17–19
Governance – management and structure	Organisational structure	ARRs – section 13.1	12–15
	Executive management	ARRs – section 13.2	63–67
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	N/A
	Public Sector Ethics	Public Sector Ethics Act 1994 ARRs – section 13.4	72
	Human Rights	Human Rights Act 2019 ARRs – section 13.5	115–116
	Queensland public service values	ARRs – section 13.6	8

## Compliance checklist (cont'd)

Summary of requirement		Basis for requirement	Page reference
Governance – risk management and accountability	Risk management	ARRs – section 14.1	69–70, 75
	Audit Committee	ARRs – section 14.2	69–70
	Internal Audit	ARRs – section 14.3	75
	External Scrutiny	ARRs – section 14.4	52, 73–74
	Information systems and recordkeeping	ARRs – section 14.5	76
	Information security attestation	ARRs – section 14.6	77
Governance – human resources	Strategic workforce planning and performance	ARRs – section 15.1	78–84
	Early retirement, redundancy and retrenchment	Directive No.04/18 Early Retirement, Redundancy and Retrenchment ARRs – section 15.2	79
Open Data	Statement advising publication of information	ARRs – section 16	ii
	Consultancies	ARRs – section 31.1	www.data.qld.gov.au
	Overseas travel	ARRs – section 31.2	www.data.qld.gov.au
	Queensland Government Language Services Policy	ARRs – section 31.3	www.data.qld.gov.au
Financial statements	Certification of financial statements	FAA – section 62  FPMS – sections 38, 39 and 46  ARRs – section 17.1	110
	Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	111–114

ARRs: Annual report requirements for Queensland Government agencies

FAA: Financial Accountability Act 2009

FPMS: Financial and Performance Management Standard 2019