**OLGA WILSON PEER SUPPORT OFFICER AWARD**

**Nomination Form**

|  |
| --- |
| **The Olga Wilson Peer Support Officer (PSO) Award recognises the contribution of PSOs who provide outstanding service and support to QFES members in times of difficulty.** |
| **PART ONE – NOMINEE** |
| **Title**:  | **Given Name**:  | **Surname**:  |
| **ID** **No**:  | **Position**:  | **Rank**:  |
| **Region:** | **Unit:** | **Service**: [ ]  FRS [ ]  RFS [ ]  SES  |
| **Phone**:  | **Mobile**:  |  [ ]  DM [ ]  State |
| **Email**:  | **DOB:** |
| **Residential Address:** |
| **Length of service as a Peer Support Officer**:  |
| **PART TWO – NOMINATOR** |
| **Title**:  | **Given** **Name**:  | **Surname**:  |
| **ID No**:  | **Position**:  | **Rank**:  |
| **Region:** | **Unit:** | **Service**: [ ]  FRS [ ]  RFS [ ]  SES  |
| **Phone**:  | **Mobile**:  |  [ ]  DM [ ]  State |
| **Email**:  |
| **Signature:** | **Date:** |
| **PART THREE – NOMINATION STATEMENT -** Detail how the nominee has met the eligibility criteria (max 250 words) |
|       |
| **PART FOUR – REFEREES** |
| **REFEREE 1** |
| **Title**:  | **Given Name**:  | **Surname**:  |
| **Email:** | **Phone**:  |
| **REFEREE 2** |
| **Title**:  | **Given Name**:  | **Surname**:  |
| **Email:** | **Phone**:  |
| The Queensland Fire and Emergency Services is collecting personal information for the purpose of processing nominations subject to the requirements of the Information Privacy Act 2009 (The IPA Act) which are defined in the eleven (11) Information Privacy Principles (IPPs). For information on the eleven IPPs, refer to Schedule 3 of the IPA Act. |

Guidelines

**General Information**

In appreciation of Ms Olga Wilson who bequeathed a sum of money to assist firefighters and their families in times of need, these awards are named in her honour.

The challenging nature of an emergency responder’s role can take an emotional toll on the wellbeing of personnel. In recognition of the need to support all QFES staff and volunteers, the Fire and Emergency Services Support Network (FESSN) established a range of support services available to all staff, volunteers and family members.

An important role within the support network is the Peer Support program, in which Peer Support Officers (PSOs) offer individual support for their work colleagues, facilitate educational presentations, participate in on-call support for critical incident response and management, and refer members to the counsellor network if required. The PSOs volunteer for the role and many QFES members contacts the PSOs for assistance in dealing with work related or personal issues.

QFES acknowledges the valuable contribution of the PSOs with an annual Award to recognise PSOs who provide outstanding service and support to QFES members in times of difficulty.

**Eligibility Criteria**

Peer Support Officers from the QFES workforce, paid and volunteer, are eligible for nomination for this award.

You cannot self-nominate for this award.

Nominations are for peer support work provided during the relevant year.

The PSO must have demonstrated a high degree of resource and devotion to duty in a particular situation to ensure the wellbeing of QFES members, or in the exemplary discharge of special duties above and beyond the normal role of a PSO.

**Nomination Process**

1. Nominations are made via a nominator within QFES.
2. Complete this form and submit to the FESSN Manager Peer Support Programs, Mail Cluster 4.8 – Level 1, Block B, Emergency Services Complex, Kedron, or email FESSN@qfes.qld.gov.au
3. The HRR Team conduct various credential checks and submit integrity checks to the Workforce Liaison Unit. Any adverse integrity checks are sent directly to the Chair, HRR Advisory Panel for consideration.
4. Once the Commissioner has approved, the FESSN Team will finalise the nomination.