



## Role Specifications Statement

### Assistant Chief Officer (FSCSI) Rural Fire Service - [District]

#### Purpose of specific work area and position

Rural Fire Service (RFS) Districts are focussed on supporting a range of operational and organisational functions in the management of rural fires, enabling field-based staff and volunteers to concentrate on immediate task execution and response. Each District encompasses operational and non-operational staff, RFS volunteers and rural fire brigades who provide fire management, mitigation, and response services for rural and semi-rural communities, including some urban fringe areas across the state.

The purpose of this role is to lead integrated teams within their District to manage and provide strategic direction for the coordinated response to large-scale rural fires and other emergency incidents, to contribute to an effective, efficient, and sustainable approach to Rural Fire Services within the District.

You will be a member of the RFS Executive team and, in collaboration with the Deputy Chief Officer, will contribute to the planning, implementation and evaluation of department-wide, government-wide, and enterprise-wide programs and initiatives, and be responsible for ensuring timely and appropriate provision of support to volunteers and brigades.

Reporting to the Deputy Chief Officer, the role will evaluate responses to large-scale rural fires and other emergency incidents within their District, by assessing the timeliness of response, minimisation of loss to life, property, and the environment, and ensuring RFS' capacity and capability to plan and manage future demand is suitable.

#### Mandatory requirements

- Must meet the mandatory requirements as outlined in the generic Chief Superintendent role description.

#### Highly desirable requirements

- Can demonstrate an ability to communicate effectively with a wide range of stakeholders from rural and near rural communities.

#### Primary duties

In addition to the generic Chief Superintendent, Rural Fire Service role description, the primary duties of the Assistant Chief Officer [District], include but are not limited to:

- Manage operational resources to ensure general, specialist and resource capacity and capability across the district is suitable in the management and mitigation of a rural fire, including the management of the senior on-call roster for the district.
- Lead the implementation of bushfire mitigation and compliance for the district, including leading the District Bushfire Committee, and overseeing the coordination and management of the Area Fire Warden Network.
- Oversee planning and execution of prescribed complex burns in the district and the delivery of First Nations and Traditional Owner bushfire mitigation initiatives.
- Lead the execution of regional strategic and operational plans in the district, including monitoring effectiveness to ensure achievement of performance requirements for the district.
- Oversee the budget and the management of risk for the district, ensuring suitable monitoring of expenditure and reporting requirements.
- Maintain active oversight of the use of assets to ensure asset usage is compliant with operating standards and policy, including oversight and final approval of fleet and infrastructure maintenance plans.
- Review and approve annual training plans for district to ensure training requirements are met and aligned with broader organisational priorities and training capability of volunteers is assured.

## Additional information

- Applicants most suitable for the role will hold the rank of substantive Chief Superintendent, RFS however Superintendents (FSPRI) with the appropriate skills and knowledge are encouraged to apply.
- Volunteers and external parties with appropriate skills are highly encouraged to apply, noting that they may be asked to provide additional information to satisfy internal policies.
- Have a proven commitment to maintaining bushfire competencies and operating in a regional team environment.
- Incumbents may be required to travel and work within their area of responsibility and may also be required to undertake intrastate and/or interstate deployment and travel.
- This is a day work position yet may require flexible hours of work to meet functional demands, including working at night on weekends as part of the role.
- Incumbents appointed to this position will participate in a personal professional development programme developed in conjunction with their supervisor.
- Incumbents must have proven commitment to maintaining competencies and operating in a team environment.
- Those appointed to a role within the QDMA (Queensland Disaster Management Arrangements) framework will undertake appropriate regularly training, to maintain your role within RFS as a member of any QDMA appointed position.
- This Role Specification Statement (RSS) is linked to the generic role description, that provides the 'key accountabilities' and 'capabilities' to be addressed by the applicant. Applicants are strongly encouraged to review this RSS in conjunction with the role description and consider the requirements when preparing their application.

## Want more information?

Please contact **Name, Position, Unit** on Phone 07 **Enter Here** or email **Enter Here**. You can also visit our website at [www.qfes.qld.gov.au](http://www.qfes.qld.gov.au) to find out more about our organisation.

Please refer to the generic [Chief Superintendent – Rural Fire Service](#) role description.