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| **ODP1**  **Station Officer Program** |
| **Application for Station Officer Program**  **To be submitted as part of the written application process** |

**Submitting your Application Form via Nexus:** Please upload this document under the ‘Additional Documents’ section within your Nexus Application.

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| **APPLICANT DETAILS** | | | | |
| Name: | | | | Employee No: |
| Region: | | | | Station: |
| Division: |  |  |  | Shift: |
| **PROCEDURE** | | | | |
| IMPORTANT: Prior to applying for a position on the Station Officer Program (SOP) the applicant must meet the following conditions:  Completed 1500hrs as a substantive Senior Firefighter  Read the SOP Implementation Document, and acknowledge and accept the recruitment and program requirements  Identified and notified 2 referees (minimum 1 x Substantive SO & 1 x substantive Inspector) | | | | |
| **STEP 1 – Nomination & notification of Referees**  Referees may be contacted during the recruitment process and asked the following information in regard to the applicant:   * Operational competency * Willingness to be involved in non-operational aspects of the Station Officer role e.g. TSWL * Behavioral considerations – demonstrated willingness and ability to uphold the Code of Conduct   + No current HR concerns | | | | |
| **STEP 2 – Applicant**  I have met all the above listed requirements.  I have read and understand the Station Officer Program Implementation Document.  I have notified my referees and provided a copy of my resume and statement of suitability. | | | **Signature:**  **Date: / /** | |
| **STEP 3 – Applicant**  Forward your completed form to your Manager, Professional Development Command (PDC) | | | | |
| **DIVISONAL PROFESSIONAL DEVELOPMENT COMMAND USE ONLY** | | | | |
| Date form received at PDC | | **/ /** | | |
| The applicant has completed the following:  1500hrs as a substantive SFF | | **Name: Date**:  **Signature:** | | |
| **STEP 4 – Professional Development Command**  Date form returned to applicant / / | | | | |