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| **ODP1****Station Officer Program** |
| **Application for Station Officer Program****To be submitted as part of the written application process** |

**Submitting your Application Form via Nexus:** Please upload this document under the ‘Additional Documents’ section within your Nexus Application.

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| **APPLICANT DETAILS** |
| Name: | Employee No: |
| Region: | Station: |
| Division: |  |  |  | Shift: |
| **PROCEDURE** |
| IMPORTANT: Prior to applying for a position on the Station Officer Program (SOP) the applicant must meet the following conditions: [ ]  Completed 1500hrs as a substantive Senior Firefighter [ ]  Read the SOP Implementation Document, and acknowledge and accept the recruitment and program requirements [ ]  Identified and notified 2 referees (minimum 1 x Substantive SO & 1 x substantive Inspector)  |
| **STEP 1 – Nomination & notification of Referees**Referees may be contacted during the recruitment process and asked the following information in regard to the applicant:* Operational competency
* Willingness to be involved in non-operational aspects of the Station Officer role e.g. TSWL
* Behavioral considerations – demonstrated willingness and ability to uphold the Code of Conduct
	+ No current HR concerns
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| **STEP 2 – Applicant**[ ]  I have met all the above listed requirements.[ ]  I have read and understand the Station Officer Program Implementation Document.[ ]  I have notified my referees and provided a copy of my resume and statement of suitability. | **Signature:****Date: / /** |
| **STEP 3 – Applicant**Forward your completed form to your Manager, Professional Development Command (PDC) |
| **DIVISONAL PROFESSIONAL DEVELOPMENT COMMAND USE ONLY** |
| Date form received at PDC | **/ /** |
| The applicant has completed the following:  [ ]  1500hrs as a substantive SFF | **Name: Date**: **Signature:** |
| **STEP 4 – Professional Development Command**Date form returned to applicant / /  |