**Fire Safety Management Plan**

***Fire Services Act 1990,* Part 4**

**Template**

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****Eva

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| Building Information |
| **Building Location & Name:**  |  |
| **Building Owner:** |  |
| **Building Occupier:** |  |
| **Building Manager:** |  |
| **Building Construction:** |  |
| **Floor Area:** |  |

Plan

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| Allowable Number of Occupants |
| **Bedroom** | **Room Size** | **Area in m2** | **Max No of occupants (2.5m2/person)** | **900mm travel path****(Yes or No)** |
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|  |  |  |  |  |
|  |  |  |  |  |
| **Total number of occupants:** |  |  |

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| Proposed Maintenance Schedule Prescribed Fire Safety Installations |
| **Installation** | **Start Date** | **Test** | **Frequency** | **Competent Person** |
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| A performance solution is used within this building to satisfy the Performance Criteria of the applicable building code. Details of the performance solution are: |
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| Fire and Evacuation Plan |

Delete this text box and insert here a copy of the relevant documents. See example at

[www.fire.qld.gov.au/sites/default/files/2021-05/Fire-safety-management-plan-example.pdf](http://www.fire.qld.gov.au/sites/default/files/2021-05/Fire-safety-management-plan-example.pdf)

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| Proposed Training Program |

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Delete this text box and insert here a copy of the proposed training program. See example at

[www.fire.qld.gov.au/sites/default/files/2021-05/Fire-safety-management-plan-example.pdf](http://www.fire.qld.gov.au/sites/default/files/2021-05/Fire-safety-management-plan-example.pdf)

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| List of Prescribed Fire Safety Installations |

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| **Smoke Alarms - Installed in accordance with A1 of the Fire Safety Standard** |
| Date installed | Installed by | Brand name | Model no. |
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| **Emergency Lighting - Installed in accordance with A2 of the Fire Safety Standard** |
| Date installed | Installed by | Brand name | Model no. |
|  |  |  |  |

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| **Exit Signage - Installed in accordance with A7 of the Fire Safety Standard** |
| Date installed | Installed by | Brand name | Model no. |
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| **Fire Extinguishers - Installed in accordance with A8 of the Fire Safety Standard** |
| Ext. no. | Date installed | Brand name | Extinguisher type |
|  |  |  |  |

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| **Fire Hose Reels - Installed at the time of building construction** |
| Date installed | Installed by | Brand name | Model no. |
|  |  |  |  |

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| Building Plans |

Delete this text box and insert here a copy of the building plans. See example at

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